

PUBLIC SERVICE MINISTRY

CIRCULAR NO. 46/1977

REFERENCE NO. PS: 16/0/10

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

DATE: 30th September, 1977.

SUBJECT:

- (i) **Reclassification of Typist Clerk II**
- (ii) **Reclassification and redesignation of Stenographer I and II.**
- (iii) **Reclassification of Confidential Secretary.**

Please refer to my Circulars No. 21/1977 dated 12th May, 1977 and No. 41/1977 dated 23rd August, 1977, on the subject noted above.

2. The computation of arrears resulting from the reclassification of the positions of Typist Clerk II, Stenographer I and II, and Confidential Secretary may now be proceeded with, on the basis of the conversion scales set out in the appended schedule.
3. It must be borne in mind that Typist Clerk II's who were recruited on January 1, 1977 should have received a commencing salary of \$184. a month, i.e., the minimum of the salary range A9. In their cases, therefore, the conversion point of \$176. will be \$184. at January 1, 1977.
4. Incumbents of the positions in questions who would normally have earned an increment in the old salary range on January 1, 1977 would obviously be given the benefit of that increment before applying the conversion.

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Sgd. S. M. Z. Insanally,
for Permanent Secretary.